

NOTICE TO BIDDERS

West Ottawa Public Schools will be receiving sealed proposals for the Harbor Lights Science & Cafetorium Revisions. Bids will be received no later than Wednesday, March 2, 2005 @ 4:30 p.m. Proposals should be addressed to Mr. Dave Zimmer and mailed in advance to West Ottawa Public Schools – 3685 Butternut Drive, Holland, MI 49424 or hand delivered the day of the bid opening to The Christman Company at Harbor Lights Library, 152nd Avenue, Holland, MI 49424. All proposals will be publicly opened.

Contractors bidding on the work must be bondable and must list with their bid the cost for furnishing a Co-Obligee Labor and Material Payment bond and a Co-Obligee Performance Bond.

Construction documents are currently available. Call the Christman Company for Specifics. There will be a pre-bid conference on February 17, 2005, at 4:30 p.m. at Harbor Lights Library.

All questions are to be directed to the Construction Manager at 3685 Butternut Drive, Holland, MI 49424, attention John Bedard. (616) 399-3278. **Bidders are instructed not to call either the Owner or Architect for clarification of the bidding documents.**

Each proposal shall be accompanied by a certified check, cashiers' check, money order, or bid bond made payable to The Christman Company in the amount not less than five percent (5%) of the base bid as a bid security. The Bid Security of Bidders under consideration will be returned immediately after award of contracts by the Construction Manager. The amount of the guarantee shall be forfeited to the Owner if the successful Bidder fails to enter into a contract and furnish required bonds and insurance within 30 days after award of contracts.

Each proposal shall also be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. Proposals will not be considered without this document attached.

All proposals submitted shall remain valid for a period of ninety (90) days after the bid date. The Owner, Architect, and Construction Manager reserve the right to waive any irregularities, reject any or all proposals, or accept any proposal which, in their opinion, will serve their best interest.